



**Embassy of India, Reykjavik**

**Tender Reference Number :- 4/2026**

**NOTICE INVITING TENDER (NIT) FOR  
SUPPLY, INSTALLATION & COMMISSIONING OF SECURITY ALARM  
SYSTEM (SAS) FOR EMBASSY OF INDIA, TUNGATA 7, 101 REYKJAVIK,  
ICELAND**

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## **CHAPTER I: NOTICE INVITING TENDER (NIT)**

1. Bidding Companies are invited to submit a detailed Technical and Financial proposal for the Supply, Installation & Commissioning of Security Alarm System (SAS) for **Embassy of India, Tungata 7, 101 Reykjavik, Iceland**. The proposal should be valid for 06 (six) months after the NIT closing date as indicated. The award of the Contract will be, as per provisions indicated in the NIT, on the L1 basis of financial bids in the two-tier tender process consisting of Technical Bids and Financial Bids. The selected company (hereinafter referred to as Service Provider or SP) should sign the contract within 07 (seven) working days of the date of notice of award of the contract or within such time limit, as may be specified by the **Embassy of India, Reykjavik**. The period of completion for the whole work is 30 days calculated from the fifteenth day from the date of issue of Contract (Acceptance letter) or Letter of Intent or handing over of the site, whichever is later.
2. The objective of this NIT is to select an appropriately qualified and adequately experienced SP, to enter a contract with the **Embassy of India, Reykjavik**, to supply, install and commission **Security Alarm System (SAS) for Embassy of India, Tungata 7, 101 Reykjavik, Iceland**.
3. The Bidding Company's proposal will constitute an offer to supply, install and commission the system and maintain, for the entire warranty period. The warranty period of the entire system (inclusive of software upgrades) will be 05 (five) years from the date of commissioning. The contract will also include provisions for the SP to adhere to all local laws applicable to the supply, installation and commissioning of the system including staff, banking operations, environment, safety, insurance, privacy, payment of local taxes, etc. Matters regarding dispute resolution between the SP and the **Embassy of India, Reykjavik**, are indicated in **Chapter XI: Termination of the Contract**.

## **CHAPTER II: BIDDING SCHEDULE AND PROCESS**

|                                                |                                                                 |                                                                                                                                                |
|------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TENDER/ FILE NO.<br/>REY/PUB/302/1/2016</b> |                                                                 | <b>Supply, Installation &amp; Commissioning of<br/>Security Alarm System (SAS) for Embassy of<br/>India, Tungata 7, 101 Reykjavik, Iceland</b> |
| 01                                             | Date of Publication of bidding                                  | 1730 hrs on 01.06.2026 at the website of Embassy of India, Reykjavik and local newspaper                                                       |
| 02                                             | *Pre-Bid Meeting                                                | 1100 hrs on 08.06.2026 at the Embassy of India, Tungata 7, 101 Reykjavik, Iceland                                                              |
| 03                                             | Last date of submission of written queries by bidding Companies | 1730 hrs on 17.06.2026 at the Embassy of India, Tungata 7, 101 Reykjavik, Iceland                                                              |
| 04                                             | *Last date for submission of bids                               | 1730 hrs on 19.06.2026 at the Embassy of India, Tungata 7, 101 Reykjavik, Iceland                                                              |
| 05                                             | *Date of opening of Technical Bids                              | 1100 hrs on 22.06.2026 at the Embassy of India, Tungata 7, 101 Reykjavik, Iceland                                                              |
| 06                                             | *Date of opening of Financial bids                              | To be informed later.                                                                                                                          |

**\*Subject to change due to administrative/ logistic reasons**

- 1. Queries from bidding companies & Embassy of India's response:** All queries from the bidding companies relating to this NIT must be submitted by email only exclusively to email id: [hoc.reykjavik@mea.gov.in](mailto:hoc.reykjavik@mea.gov.in). The **Embassy of India, Reykjavik** will endeavor to provide answers to all questions raised by the bidding companies. A gist of all the questions from different bidding companies and responses for the same will be sent to email of all bidders. All email communications by bidding companies to the **Embassy of India, Reykjavik** should be addressed to email id: [hoc.reykjavik@mea.gov.in](mailto:hoc.reykjavik@mea.gov.in) only.
- 2. Supplementary information to the NIT:** If the **Embassy of India, Reykjavik** deems it appropriate to revise any part of this NIT or to issue additional data to clarify an interpretation of the provisions of this NIT, it may issue supplements to this NIT. Such supplemental information will be made available on the **Embassy of India, Reykjavik's** website. Any such supplement shall be deemed to be incorporated by this reference into this NIT. It is the responsibility of the bidding companies to constantly monitor the website of the **Embassy of India, Reykjavik** for any latest information in this regard.
- 3. Conduct during tender process:** Any attempts by bidding companies to disrupt the integrity of the tender process will result in disqualification of such companies from the tender process including a ban on participation in future tenders of the **Embassy of India, Reykjavik** and forfeiture of Earnest Money Deposit. The bidding companies should not contact officials of the **Embassy of India, Reykjavik** during the tender process and any queries must be through email addressed to: Head of Chancery, **Embassy of India, Reykjavik**, at email id: [hoc.reykjavik@mea.gov.in](mailto:hoc.reykjavik@mea.gov.in).

### **CHAPTER III: INSTRUCTIONS TO BIDDERS**

1. The bidding companies should respond to all the items in the Notice Inviting Tender (NIT) clearly and without any ambiguity and in the same order as the NIT. The Technical Bids are liable to be rejected if all the points in the NIT are not adequately responded to. The decision of the **Embassy of India, Reykjavik** in this regard is final.
2. Bidding companies not fulfilling the parameters under Chapter V (Mandatory Eligibility Criteria) and Annexure-F (Approved Brands), Annexure-G (Technical Specifications), will not be considered for the Financial Bid stage.
3. If any bidder's services have been terminated in the last 5 years by Ministry of External Affairs, India/ **Embassy of India, Reykjavik** for being unsatisfactory, not fulfilling contractual obligations or for some other reasons (which are not the subject matter of a Court case), the concerned bidder will be disqualified.
4. Companies/ Firms registered in **Iceland** and in **India** are eligible for participating in the bidding process.
5. The bidding company must deposit the Bid Security deposit (EMD) and the requisite Performance Bank Guarantee (PBGs) mentioned in this NIT on its own. PBGs or any other form of guarantees will not be accepted from any third party on its behalf.
6. The following guide lines shall be applicable to the respective parties:
  - i. The **Embassy of India, India** reserves the right to reject any tender based on security considerations at any stage in the tender process.
  - ii. The **Embassy of India, India** will take all reasonable steps to maintain the confidentiality of the Bidding Company's information, which is clearly marked 'Confidential'. However, the **Embassy of India, Reykjavik** may decide to release information supplied in the NIT in accordance with order of the Courts of India.
  - iii. The information in this NIT, or otherwise supplied by the **Embassy of India, Reykjavik** or any of its representatives, is to be kept confidential except to the extent already publicly available or authorized by the **Embassy of India, Reykjavik**.
  - iv. Bidding companies shall not at any time make any public statements in relation to this NIT or any proposal without obtaining prior written approval from the **Embassy of India, Reykjavik**. All material supplied to the **Embassy of India, Reykjavik** in relation to the Bidding Company's proposal becomes the property of the **Embassy of India, Reykjavik** and may not be returned to the Bidding Company unless requested in writing before and agreed to by the **Embassy of India, Reykjavik**.
  - v. The **Embassy of India, Reykjavik** will not be liable to contract and tort (including negligence), equity or any other cause of action for any direct or indirect damage, loss or cost (including legal and lawyer/ client costs) to the Bidding companies or other persons in respect of this NIT.

- vi. If a dispute arises out of or in connection with the contract arising from this NIT, or in respect of any defined legal relationship associated there with or derived there from, the parties agree to resolve the same amicably between the parties. If the dispute is not resolved within three months, the parties agree to submit that dispute to mediation under the Mediation Act, 2023 of Government of India. The place of Mediation shall be New Delhi, and the language used shall be English. The expenses on mediation will be shared by the Parties as per the provisions Mediation Act, 2023. If the dispute is not resolved by the parties through mediation, any party may request other party to mutually appoint a sole arbitrator, under the Arbitration and Conciliation Act 1996, as amended up to date, to settle the dispute through Arbitration. The venue of Arbitration shall be New Delhi and language of Arbitral Tribunal shall be English. Parties shall bear own cost of Arbitration unless ordered otherwise by the Tribunal.

OR

All disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of any person nominated by the **Embassy of India, Reykjavik**.

- vii. Any dispute between the SP and their partner(s) is the responsibility of the SP only and should be settled accordingly and the **Embassy of India, Reykjavik** is not responsible for the same. However, any problem arising out of such dispute affecting the work shall be the sole responsibility of the SP and shall be dealt with as per penal provisions indicated in Chapter IX Penalty (Liquidated Damages).
- viii. In submitting the proposal to the **Embassy of India, Reykjavik**, the Bidding Company will be deemed to have understood this NIT along with Annexure-A to K and to have obtained all requisite information and ascertained the veracity of any information to be relied upon, as may be necessary to prepare the proposal and for any subsequent negotiations with the **Embassy of India, Reykjavik**. A Declaration/ Certificate (Annexure- D) to this effect will be furnished by the bidding Company.
- ix. The Bidding Company is responsible for all the costs incurred in connection with participation in this process, including, but not limited to, costs incurred in the conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of the proposal, in providing any additional information required by the **Embassy of India, Reykjavik** to facilitate the evaluation process, and in negotiating a definitive Agreement and all such related to the bid process.
- x. The **Embassy of India, Reykjavik** reserves the right to accept or reject any or all Proposal(s) and to annul the bidding process, at any time, thereby rejecting all proposals prior to award of Contract/ any Contract being signed, without assigning any reasons.
- xi. The **Embassy of India, Reykjavik** reserves the right to amend the NIT and or its enclosures at any time prior to the deadline for receipt of bids. Any such amendment will be numbered, dated and issued by the **Embassy of India, Reykjavik** and will be intimated to the Bidding Companies by Email. Where amendments are significant, the **Embassy of India, Reykjavik** may, at its discretion, extend the deadline for receipts of bids.
- xii. The **Embassy of India, Reykjavik** shall arrange Pre-Bid Meeting about the bidding

process, prior to the last date for submission of bids. This is to enable the Bidding Companies to prepare the proposals with full knowledge of the requirements of the **Embassy of India, Reykjavik** and for the **Embassy of India, Reykjavik** to clearly assess the capabilities of the SP.

7. The Bidding Company shall adhere to the provisions of the NIT and in the event of violation, the **Embassy of India, Reykjavik** shall disqualify the bidding Company or terminate the contract with immediate effect by giving written notice to the Bidding Company. The Bidding Company shall not resort to any act of threat, promise, inducement, or intimidation against the officers of the **Embassy of India, Reykjavik** for not agreeing to any request/ demand either during the tender process or during the period of contract. In that event, the Bid Security Deposit (EMD) or the Bank Guarantee for premature termination of the Contract will be encashed by the **Embassy of India, Reykjavik** and the Bidding Company will be banned from taking part in future tenders of the Ministry and all the Missions/Posts.
8. The Bidding Company shall be responsible for the consequence arising out of such termination.
9. The quoted rates submitted by the company/SP shall remain same for entire period of Contract and no request for rate change or change of currency shall be entertained during the period of contract.
10. The contract shall be awarded to the technically qualified lowest financial Bidder. However, the **Embassy of India, Reykjavik** is not bound to accept the lowest or any tender the **Embassy of India, Reykjavik** has received.
11. In case of any ambiguity/ dispute in the interpretation of any of the clauses in the NIT, The **Embassy of India, Reykjavik's** interpretation of the clauses shall be final and binding on all parties.
12. The **Embassy of India, Reykjavik** reserves its right to revoke the contract at any time, if the services rendered are not found satisfactory during the period of contract.
13. The Bidding Company should provide detailed set up of the organization, ownership and country of origin of all key members of the organization. The Bidding Company should also provide details (including nationality and country of origin) of the staff members who would be assigned to execute the work at the **Embassy of India, Reykjavik**. The **Embassy of India, Reykjavik** reserve rights to ask for change of person to execute the work.
14. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules of Gol, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. Such bidders are also exempted from EMD. In case any bidder is seeking exemption from Turnover, Experience Criteria and EMD the supporting documents to prove his eligibility for exemption must be submitted for evaluation by the **Embassy of India, Reykjavik**.

#### **CHAPTER IV: PRE-VERIFICATION**

The Bidding Company is requested to fill up the Organizational Profile (Annexure-E) appended at the end of this NIT and send it to the **Embassy of India, Reykjavik**, at [hoc.reykjavik@mea.gov.in](mailto:hoc.reykjavik@mea.gov.in) immediately without waiting to complete the tender documents. In case the Bidding Company decides to bid with a local Partner, the Organizational Profile should be submitted for that company too. The details of the partnership arrangement proposed should also be provided.

## **CHAPTER V: MANDATORY ELIGIBILITY CRITERIA**

1. The Bidding Company with sound financial and business credentials with sufficient experience must have at least completed 01 (one) similar work of value greater than or equal to 80% of bid amount in diplomatic establishment(s), government or semi-government entities, important landmarks, vital installations and reputed organizations during the last **5** years.

Or

02 (two) similar work of value value greater than or equal to **50% of bid amount** in diplomatic establishment(s), government or semi-government entities, important landmarks, vital installations and reputed organizations during the last **5** years.

Or

03 (three) similar work of value value greater than or equal to 35% of bid amount in diplomatic establishment(s), government or semi-government entities, important landmarks, vital installations and reputed organizations during the last **5** years.

*Note: The Bidding Company must provide supporting documentary evidence for the current experience claimed by providing details of such works being rendered as well as necessary certificates in support of the same.*

2. The annual turnover of the Bidding Company should be at least **2 times the bid value** annually, during the last five years. The Bidding Company shall provide information to substantiate its claim of a turnover based on 05(five) years period.
3. The Bidding Company must deposit a Bid Security Deposit (EMD) for **3% of the tender value**, drawn in favour of the **Embassy of India, Reykjavik**, (as per Proforma at Annexure-B). The EMD should be valid for 45 days beyond the final bid validity period (i.e., last date of bid submission+ six months + forty-five days). The EMD of unsuccessful bidders will be returned within 30 days of announcement of results of Technical Bids, except in the case of the selected bidding company whose Bid Security (EMD) deposit shall be retained till it has provided Performance Bank Guarantees (PBGs) as indicated under Chapter IX: Performance Bank Guarantees (PBGs) of this document.
4. The Bidding Company should give its response to items in Annexure-E to the **Embassy of India, Reykjavik** and provide necessary certificates as asked to consider the eligibility of the bidding companies.

## **CHAPTER VI: SCOPE OF WORK**

The SP shall include a work plan in the proposal, duly explaining the stages of implementation. The SP should strictly adhere to the proposed work plan authorized by the **Embassy of India, Reykjavik**. If any modification is required in the work plan, the SP shall seek prior approval from the **Embassy of India, Reykjavik** and shall not deviate from the approved plan. The scope of work shall include the following:

### **General Scope**

The scope of work includes the **complete design, supply, installation, testing, commissioning, and handover** of an integrated monitoring system comprising Motion Sensors, Door Sensors, Leak Sensors, Smoke & Heat Detectors, Alarm Sirens, Keypad Control Panels, and Centralized Control Center software/hardware. The system shall be delivered as a **fully functional turnkey solution**, ensuring seamless integration of all components and uninterrupted operation.

### **Dismantling of Existing System**

- Removal and safe dismantling of the existing sensor, alarm, wiring, and control infrastructure.
- Proper handling and segregation of reusable and non-reusable materials as directed by the client.
- Safe disposal of scrap as per applicable environmental and safety regulations.
- Ensuring no damage to existing building infrastructure during dismantling works.

### **Supply of Equipment and Materials**

Supply of all required system components including:

- Motion Sensors
- Door Sensors
- Leak Detection Sensors
- Smoke & Heat Detectors
- Alarm Sirens
- Keypad Control Panels
- Centralized Control/Monitoring System (hardware & software)
- All associated accessories including mounting hardware, connectors, junction boxes, power supplies, and networking components.
- All equipment shall be new, OEM-certified, and compliant with the technical specifications provided in the tender. Technical Specification: The technical specification of the devices/system should be as per the Annexures enclosed.
- Bill of Quantity (BoQ): The BoQ format is enclosed as Annexure-H.

### **Installation Works**

- Complete installation of all field devices at designated locations.
- Installation of Control Center hardware and software setup.
- Proper mounting of sensors, panels, sirens, and associated devices.
- Labeling and tagging of all devices and cabling as per industry standards.

### **Wiring and Cabling Works**

- Supply, laying, termination, and testing of all required cabling including:
- Power cables

- Communication cables (RS485 / Ethernet / Signal wiring)
- Control cables for alarm and integration
- Concealed and/or surface wiring as per site conditions.
- Use of proper conduits, trays, and protective casing wherever required.
- Proper earthing and grounding of the system for safety and performance.

### **Civil and Structural Works**

- Minor civil works required for installation including:
  - ▶ Drilling, cutting, and patching of walls/ceilings
  - ▶ Installation of conduits and junction boxes
  - ▶ Restoration of surfaces after installation
- Ensuring aesthetic finish and compliance with site safety standards.
- Any damage caused during installation shall be restored to original condition.

### **Integration and Configuration**

- Integration of all sensors with the centralized Control Center.
- Configuration of alarm thresholds, zones, and user access levels.
- Setup of communication protocols between devices and central system.
- Integration with existing or new building management / safety systems if applicable.

### **Testing and Commissioning**

- Comprehensive testing of all sensors, control panels, and alarm systems.
- Functional testing of alarms, sirens, notifications, and event logging.
- End-to-end system testing ensuring real-time monitoring capability.
- Performance validation under operational conditions.
- Final commissioning and handover after successful testing.

### **Training and Documentation**

- On-site training to client personnel for system operation and basic troubleshooting.
- Submission of detailed documentation including:
  - System architecture
  - Wiring diagrams
  - Device location layout
  - User manuals
  - Maintenance guidelines

### **Maintenance and Warranty**

- Comprehensive onsite warranty for **minimum 05 (Five) years** covering complete system including hardware, software, cabling, and accessories.
- During warranty period, bidder shall provide:
  - Free repair/replacement of defective components
  - Preventive and corrective maintenance
  - Software/firmware updates
  - Technical support as required

### **Compliance and Safety Requirements**

- All work shall comply with applicable electrical, fire safety, and building regulations.
- Safety measures shall be strictly followed during execution.

- Work shall be carried out without disrupting ongoing operations of the facility.

## **Inclusions**

The quoted price shall be inclusive of:

- Supply of all equipment and materials
- Labour charges
- Transportation and logistics
- Installation and commissioning
- Civil modification works
- Dismantling of old system
- Testing and documentation
- Any other incidental costs required to make the system fully operational

No additional cost shall be payable beyond the contract value.

Note 1:-The Intellectual Property Rights (IPR) for all supplied hardware and software shall not belong to entities from countries sharing a land border with India. Any deviation shall require prior approval from the competent authority.

Note 2:- Above mentioned Scope of Work can be amended at any point of time prior to closure of bids. In case of amendment, an extension of at least 7 days would be permitted for submission of bids.

Note 3:- Verification of correctness of Equipments at destination: The SP shall have to produce all the relevant records to certify that the genuine equipment from the manufacturers has been supplied and installed.

Note 4:- The Technical Specifications attached as Annexure G (i) to G (xiii) should have "Compliance" in the form of values, rather than only Yes or No.

## **CHAPTER VII: WARRANTY CRITERIA**

1. The prospective SP shall provide warranty for the entire system (including software upgrades) for a period of 05 (five) years from the date of commissioning.
2. The warranty period of the equipment will commence from the date of commissioning of the entire system and not from the date of delivery or installation.
3. The prospective SP shall be responsible for routine and breakdown maintenance, replacement, repair, of the equipment (including software) during the warranty period. Any equipment repaired or replaced, shall be delivered at the **Embassy of India, Reykjavik** without any financial obligations on the **Embassy of India, Reykjavik**
4. **Defective Media Retention Policy:** In order of any defect during the warranty period, the memory media (Hard drive, etc) would be retained by the **Embassy of India, Reykjavik** and not returned to SP. The replacement of the same would be borne by the SP.
5. The prospective SP will ensure immediate maintenance and replacement in case of fault in the system, without delay. The Contract shall have the details of the nodal representative of the prospective SP to facilitate communication with the **Embassy of India, Reykjavik**, for the entire warranty period.
6. Bidders should note that the entire system warranty is for a period of 5 years and so no separate AMC charges would be paid during the contract period.
7. The SP will have to agree to the defined SLA and Milestone schedule and noncompliance of which will result in application of penalties/liquidated damages as per penalty clauses. The penalty so calculated will either be adjusted with the payments or will be separately realized from the bidder. Cumulative penalty during the contract period for breach of SLA mentioned above shall be capped at 10% of the contract value.
8. Breakdown call shall be attended with a time frame as mentioned below after getting the message by phone/ fax/ email. In case SP fails to rectify the fault within allowable time (i.e within 24 hours), penalty will be imposed as per **Chapter X**.
  1. **CAT 1 failure**: Failure of upto 10 sensors or 01 Keypad Panel- should be repaired within 12 hours.
  2. **CAT 2 failure**: Failure of more than 10 sensors or control centre or connectivity- should be repaired within 24 hours.

## **CHAPTER VIII: PERFORMANCE BANK GUARANTEES (PBG)**

The prospective SP should submit the requisite irrevocable Performance Bank Guarantees (PBGs) to the **Embassy of India, Reykjavik** as per the format in Annexure-J which can be cashed by the **Embassy of India, Reykjavik** for not adhering to the provisions of the NIT.

1. The SP shall provide a Performance Bank Guarantee (PBG) in local currency, fixed @5% of the contract value. PBG should be valid for a period of 60 (sixty) days beyond the expiry of the contract period and of all the contractual obligations including Warranty obligations of 05 (five) years.
2. Performance Bank Guarantee shall be irrevocable and must be submitted at the time of signing of the Contract as per the format enclosed as Annexure J. Whenever the Contracts are required to be extended, the Bank Guarantees should be extended accordingly with a further extension of additional 60 (sixty) days to determine and settle any dues arising out of non-compliance of warranty obligations etc. The initial PBG should be for 5 years and 2 months.
3. Any delay in submission of Bank Guarantees will lead to a delay in signing the Agreement. The Prospective SP will be fully responsible for any delay in starting the work and resulting in financial liabilities.
4. Bid Security Deposit (EMD) and Performance Bank Guarantees (PBGs) can be furnished as per format given in Annexure-B and J.
5. The validity of EMD and PBG will be governed with relevant clauses of NIT.
6. The bidding company should submit the amounts of PBGs on its own, without any involvement of any third party on its behalf. PBG provided by a third party on its behalf is not acceptable.
7. The PBG will be forfeited and credited to the procuring entity's account in the event of a breach of contract by Contractor.

## **CHAPTER IX: PENALTY (LIQUIDATED DAMAGES)**

1. The period of completion for the whole work is **30** days calculated from the fifteen days from the date of issue of Contract (Acceptance letter) or Letter of Intent or handing over of the site, whichever is later. Such 15 days period being defined as the mobilization period.
2. The prospective SP shall be subject to penalty for non-adherence of the terms & conditions of the NIT during installation. The SP shall be subject to penalty if the work carried out is not in adherence to the standards specified in the NIT by the **Embassy of India, Reykjavik**. The SP shall also be liable for penalty if the work carried out is incomplete, poor quality of the equipment supplied, damage to the property of the **Embassy of India, Reykjavik**.
3. The prospective SP shall be liable to pay Liquidated Damages during installation, calculated @0.33% of the contract value, on per day basis, limited to 10% of the total contract value.
4. In case the firm fails to rectify the fault in allowable time (i.e within 12/ 24 hours) or fails to make the system functional with replacement of required components, the penalty would be imposed as under: The **Embassy of India, Reykjavik** may permit longer time frame at its own discretion.
  - a. Cat 1 failure.
    - i. More than 12 hours to 3 days **ISK 10000** (amount in local currency).
    - ii. More than 3 days to 7 days **ISK 15000** (amount in local currency).
    - iii. More than 7 days **ISK 25000** (amount in local currency).
  - b. Cat 2 failure.
    - i. More than 24 hours to 3 days **ISK 15000** (amount in local currency).
    - ii. More than 3 days to 7 days **ISK 25000** (amount in local currency).
    - iii. More than 7 days **ISK 40000** (amount in local currency).
5. In any case where the equipment could not be rectified/ replaced by the SP within the reasonable time, the **Embassy of India, Reykjavik** reserves the right to get the equipment repaired/ replaced through another agency at the risk and cost of the SP. The SP will have to bear expenses incurred by the **Embassy of India, Reykjavik** on this account. This action will be taken if the equipment is neither rectified/ replaced nor any stand-by is provided even after reasonable time.

## **CHAPTER X: TERMINATION OF CONTRACT**

1. The **Embassy of India, Reykjavik** reserves the right to terminate the Agreement at any time by giving two months' advance notice to the SP. However, the **Embassy of India, Reykjavik** shall also have the right to terminate the Agreement by giving a lesser period of Notice under special circumstances, such as security considerations, violation of privacy laws, non-compliance of taxation laws in the country where service is required and encashing the Bank Guarantee for Premature Termination of Contract. Termination will have effect from the date of notification unless there is a specific statement to the contrary in the notice of termination.
2. The SP will have the option to terminate the contract by giving six months advance notice to the **Embassy of India, Reykjavik** with justification for termination of services, to be accepted by the **Embassy of India, Reykjavik**. In such case amount equivalent to PBG for the remaining period of 5 year warranty would need to be paid by SP before the PBG is returned. The **Embassy of India, Reykjavik** reserves the right to en-cash the PBG in case the latter terminates the contract without providing six months termination notice.

## **CHAPTER XI: CONFIDENTIALITY AND PRIVACY LAWS**

1. The SP shall enter into a Non-Disclosure Agreement (Annexure-K), which shall be a part of the Contract.
2. Bidding companies shall not at any time make any public statements in relation to this NIT or any proposal without obtaining prior written approval from the **Embassy of India, Reykjavik**. All material supplied to the **Embassy of India, Reykjavik** in relation to the Bidding Company's proposal becomes the property of the **Embassy of India, Reykjavik** and may not be returned to the Bidding Company unless requested in writing before hand and agreed to by the **Embassy of India, Reykjavik**.
3. The SP is required to comply with all national laws of the country of its operation related to privacy and data security. The SP is solely responsible for any breach/violation of the local laws and would in no way seek the involvement of the **Embassy of India, Reykjavik** in any form, whatsoever.
4. The information in this NIT, or otherwise supplied by the **Embassy of India, Reykjavik** or any of its representatives, is to be treated as, 'CONFIDENTIAL', and kept so, except to the extent already available publicly or authorized by the **Embassy of India, Reykjavik**. Any copy of such data, if required, is to be made only after seeking prior instructions from the **Embassy of India, Reykjavik**.
5. All data recorded by system including during trial and commissioning shall remain property of Government of India. Vendor shall have no right on footage until and unless expressly permitted by **Embassy of India, Reykjavik**.

## **CHAPTER XII: SENDING BIDS TO THE EMBASSY OF INDIA, Reykjavik**

1. The proposal should be addressed by name to “Head of Chancery, (**Embassy of India, Tungata 7, 101 Reykjavik (Iceland)**)”, and sent so as to reach before the due date. The Bids must be submitted in a large secure package containing the following envelopes as per the format below:
  - a. **Envelope 1:** A separate closed envelope containing bank guarantee for Bid Security Deposit (EMD) (Annexure-B). Bids received without EMD will be summarily rejected.
  - b. **Envelope 2:** A separate closed envelope (Technical Bid) containing Bid Cover Letter and Declaration (Annexure-C), Declaration by the Bidder (Annexure-D), Organization Profile (Annexure-E), Mandatory Eligibility Criteria (Annexure-A), proposed brand of Sensors (Annexure-F), Technical Specifications Compliance in values (Annexure-G) and Bill of Quantities (Annexure-H).
  - c. **Envelope 3:** A separate closed envelope containing Financial Bid (Annexure-I). As per Chapter II : Bidding Schedule and Process.
2. The proposal must be received by **1730 hours on 19<sup>th</sup> June 2026**. The Technical Bids will be opened on **22<sup>nd</sup> June 2026 at 1100 hours** in the presence of the authorized representatives of the Bidding Companies (limited to one person per bidding Company only) at the **Embassy of India, Reykjavik**. Date and time for opening of financial bid would be conveyed by **Embassy of India, Reykjavik** on email.
3. The receipt of the proposal will be duly acknowledged as and when received.
4. All requests for further information/ queries related to this NIT may be sent to the following email id: [hoc.reykjavik@mea.gov.in](mailto:hoc.reykjavik@mea.gov.in) only with the subject title: “Tender Documents for Supply, Installation and Commissioning of Security Alarm System (SAS) at **Embassy of India, Tungata 7, 101 Reykjavik, Iceland**.”

## **CHAPTER XIII: SELECTION OF BIDDERS**

The bids will be opened in two stages, as under:

**A. Stage1: Technical Bids**, following envelopes will be opened in the First Stage/ Technical Bid Evaluation:

- (i) **Envelop 1**: A separate envelope containing bank guarantee for Bid Security Deposit (EMD).
- (ii) **Envelop 2**: A separate closed envelope (Technical Bid) containing Bid Cover Letter and Declaration (Annexure-C), Declaration by the Bidder (Annexure-D), Organization Profile (Annexure-E), Mandatory Eligibility Criteria (Annexure-A), proposed brand of sensors (Annexure-F), Technical Specifications Compliance in values (Annexure-G) and Bill of Quantities (Annexure-H).

### **Technical Bid Evaluation:**

- a. In the first stage, only the **Envelopes 1** and **2**, mentioned in the preceding para, containing the Bid Security Deposit (EMD) and the Technical Bid, along with the prescribed Annexes, will be opened on the appointed date and time, in presence of the bidding companies (one representative each) and members of the Tender Evaluation Committee (TEC). The sealed envelope containing the Financial Bid will be shown to the members present but will not be opened at this stage.
- b. The representatives of the Bidding Companies will sign a statement as per proforma prescribed by the **Embassy of India, Reykjavik** as a token of confirmation of their presence at the **Embassy of India, Reykjavik** for the opening of bids.
- c. The bids which are not accompanied by the Bid Security Deposit (EMD) and a separate envelope for the Financial Bid will be summarily rejected.
- d. The Technical Bids will be examined and evaluated by the Tender Evaluation Committee (TEC) formed by the **Embassy of India, Reykjavik**. Technical Bids which do not fulfill Annexure- A (Mandatory Eligibility Criteria) will be disqualified.

**B. Stage 2: Financial Bids**, following envelopes will be opened in the Second Stage/ Financial Bid Evaluation:

- (i) A separate envelope, **Envelope-3**, containing Financial Bid (Annexure-I) duly in the format prescribed.

### **Financial Bid Evaluation:**

- a. The Financial Bids (Annexure-I) of only those bidders who qualify in the technical evaluation (i.e., Stage1) shall be opened at this stage. The Financial Bid(s) of the Bidding Company(ies) disqualified in the Technical Bid stage will not be opened. The Financial Bid in sealed condition will be returned to the Bidding Company unless deemed by the **Embassy of India, Reykjavik** as required for investigation purposes. The Bid Security Deposit (EMD) of technically disqualified companies will be returned not later than thirty days from the date of finalization of technical evaluation.

- b. Bidding companies, which have qualified for the Financial Bid stage, will be informed on the date of technical evaluation itself, to be present on the date and time fixed by the **Embassy of India, Reykjavik** for opening of Financial Bids. The financial bids will be opened in their presence by the Tender Evaluation Committee (TEC).
- c. Thereafter, the Financial Bid (Annexure-I) will be evaluated on L1 basis, by the Tender Evaluation Committee (TEC) at the **Embassy of India, Reykjavik**. The selection will be on the amount quoted by the SP in Annexure-I (Financial Bid), which will be based on the Scope Of Work mentioned in Chapter VI, Annexure-F (Approved brands), Annexure-G (Technical Specifications), Annexure-H (Bill of Quantity) of NIT. The SP should quote the amount both including and excluding VAT. The name of successful bidder would be announced after completion of all formalities with Ministry of External Affairs, Gol.
- d. In the case of the company which has been awarded the Contract, the EMD will be returned only after submission of the requisite Performance Bank Guarantee (PBG) and signing of the Agreement. If the Company fails to sign the Contract along with the PBG as per the time schedule stipulated by the **Embassy of India, Reykjavik**, the Bid Security Deposit (EMD) will be retained by the **Embassy of India, Reykjavik** and the Company may be banned from participation in future tender processes.

#### **CHAPTER XIV: PAYMENT, TERMS & CONDITIONS**

1. The payment for installation shall be released to the SP after successful supply and installation of the product at the site and submission of tax invoice, after ensuring desired quality and specifications of the articles. Payments to the supplier will be made within a reasonable period through cross cheque/bank, etc.

OR

2. The payment for installation shall be made as per the following arrangements:-

| <b>Sl. No.</b> | <b>Details of Payment &amp; Project Milestones</b>                                                                                            | <b>Conditions</b>                                                                                                                                                                                       |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.             | 25% of the value of ordered goods under the project will be paid in advance to the SP after award of contract/ issue of acceptance of tender. | Payment may be made in advance against submission of Advance Bank Guarantee (BG) of equivalent amount by the SP. BG to remain valid for 02 months after the date of commissioning.                      |
| 2.             | 25% of the value of ordered goods shall be payable upon receipt of all ordered stores.                                                        | Payment to be made after issuance of certificate of inspection & physical verification of supplied goods by Inspection Committee of Purchase/End User.                                                  |
| 3.             | Balance 50% of the value of ordered goods.                                                                                                    | Payment will be released after issue of Acceptance Certificate by the Purchase/ End User. Subject to submission of Performance Bank Guarantee, etc. The PBG should be valid for the period of warranty. |

## **CHAPTER XV: VALIDITY OF CONTRACT**

The contract will be valid till the warranty period. The validity of contract can be extended on the mutual understanding of the **Embassy of India, Reykjavik** and SP.

## **CHAPTER XVI – LIST OF ANNEXES**

Following is the list of Annexes forming part of this NIT

| <b>Sl. No.</b> | <b>Annex</b> | <b>Title</b>                         | <b>Page no.</b> |
|----------------|--------------|--------------------------------------|-----------------|
| 1              | Annexure-A   | Mandatory Eligibility Criteria       | 23              |
| 2              | Annexure -B  | Bank Guarantee for Bid Security/ EMD | 24-25           |
| 3              | Annexure -C  | Bid Cover Letter & Declaration       | 26-27           |
| 4              | Annexure -D  | Declaration by the Bidding Company   | 28-29           |
| 5              | Annexure -E  | Organization Profile Format          | 30              |
| 6              | Annexure -F  | Approved brands                      | 31              |
| 7              | Annexure -G  | Technical specifications             | 32-48           |
| 8              | Annexure -H  | Bill of Quantity                     | 49              |
| 9              | Annexure -I  | Financial Bid Format                 | 50              |
| 10             | Annexure -J  | Performance Bank Guarantee Format    | 51              |
| 11             | Annexure -K  | Non-Disclosure Agreement Format      | 52-54           |

**MANDATORY ELIGIBILITY CRITERIA**

Bidding Companies should give their responses under each item without fail. Any incomplete details will lead to rejection of the bid.

| Sl. No. | Parameters                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | Bidding Company should provide details of similar work undertaken in the past seven years and should have successfully completed (1) one similar work of value, ____, or (2) two similar works of value ____ or, (3) three similar work of value ____.                                                                                                                                                                      |
|         | Response of the Bidding Company along with certificates                                                                                                                                                                                                                                                                                                                                                                     |
| 2       | A list of similar work, undertaken or is under implementation                                                                                                                                                                                                                                                                                                                                                               |
|         | Response of the Bidding Company along with certificates                                                                                                                                                                                                                                                                                                                                                                     |
| 3       | The annual turnover of the Bidding Company should be at least ____ annually during last 5 years. The Bidding Company shall provide information (audited wherever available) based on five year period.                                                                                                                                                                                                                      |
|         | Response of the Bidding Company along with certificates                                                                                                                                                                                                                                                                                                                                                                     |
| 4       | The Bidding Company must provide a list of all the cases in the past five years and their outcome as well as present cases pending litigation in Indian and foreign courts pertaining to similar work on which the bidding company became eligible to take part in the present tender process.                                                                                                                              |
|         | Response of the Bidding Company along with certificates                                                                                                                                                                                                                                                                                                                                                                     |
| 5       | Bidding Company must provide the details of notices received as well as penalties imposed on the company/SP in the last 05 years while handling similar work                                                                                                                                                                                                                                                                |
|         | Response of the Bidding Company along with certificates                                                                                                                                                                                                                                                                                                                                                                     |
| 6       | The Bidding Company must provide certification that its operations are compliant with local labour laws, relevant tax regime and is approved by concerned Local Govt. Department and possesses Trade License or any other relevant permit required to operate in diplomatic establishments at the concerned city.                                                                                                           |
|         | Response of the Bidding Company along with certificates                                                                                                                                                                                                                                                                                                                                                                     |
| 7       | The Bidding Company must certify that the company and its subsidiaries/ partners are not involved or convicted in any unlawful or illegal activity including but not limited to human trafficking, anti-Indian activities, hawala, tax evasion, financial fraud, corporate malpractices, etc. The Bidder must certify that any of its officials have not been convicted for, or involved in, bribery, corruption, or fraud. |
|         | Response of the Bidding Company (Annexure-D)                                                                                                                                                                                                                                                                                                                                                                                |
| 8       | The Bidding Company must certify that it has personnel of adequate qualifications for implementation of work in any important establishments in the country.                                                                                                                                                                                                                                                                |
|         | Response of the Bidding Company along with certificate                                                                                                                                                                                                                                                                                                                                                                      |

Signature.....

Name & Designation.....

(With seal of the bidding Company)

(To be signed by CEO or equivalent Authority)

**BID SECURITY DEPOSIT (EMD)**

Date of Issue.....

Effective Date: .....

Expiry Date: .....

Value of B.G.: .....

To

Head of Chancery,

Embassy/High Commission/Consulate General of India,

(Address)

WHEREAS ..... (here in after called “the Bidder”) is submitting its bid/offer dated \_\_\_\_\_ for supply, installation & commissioning of Security Alarm System(SAS) at the **Embassy of India, Reykjavik**, in response to the Tender No **4/2026** dated **1<sup>st</sup> June 2026** published by the **Embassy of India, Reykjavik**, (here in after called “the \_\_\_\_”), as an irrevocable Bank Guarantee (B.G.) towards Bid Security Deposit/ Earnest Money Deposit (EMD) for an amount of \_\_\_\_\_ valid upto \_\_\_\_\_ days beyond the final bid validity period, is required to be submitted by the Bidder with the Tender documents as a condition precedent for participating in the said bid, which amount is liable to be forfeited by the **Embassy of India, Reykjavik** under any or all of the following conditions:

1. The withdrawal or revision of bid by the Bidder during the bid validity period, or
2. Non-acceptance of the Letter of Award of Contract by the Bidder during bid validity period, or
3. Failure to execute the Contract within the prescribed contractual timeframe as per the contractual terms and conditions, or
4. On the happening of any contingencies mentioned in the NIT.

KNOW ALL PEOPLE by these presents that: WE.....(Name and address of Bank) having our registered office at.....(Address of Bank) (here-in after called “the Bank”) guarantee and undertake to pay immediately on first demand by the **Embassy of India, Reykjavik** the sum of ..... without any reservation, protest, demur, and recourse. Any such demand made by the **Embassy of India, Reykjavik** shall be conclusive and recourse. Any such demand made by the **Embassy of India, Reykjavik** shall be binding on the Bank irrespective of any dispute or difference raised by the bidder.

The Bank Guarantee shall be irrevocable and shall remain valid up to **60** days beyond the final bid validity period (i.e.,.....). If any further extension is required, the same shall be extended to such required period on receiving instruction from the bidder on whose behalf this guarantee is issued.

Not with standing anything contained herein:

1. This Bank Guarantee shall be valid up to.....i.e., \_\_\_\_\_days beyond the final bid validity period),
2. The total liability of Bank under this Bank Guarantee shall be limited to.....(EMD amount),
3. We, the Bank, are liable to pay the claimed amount under this Bank Guarantee only and only if the **Embassy of India, Reykjavik** serves upon the Bank a written claim on or before.....(\_\_\_\_days beyond the final bid validity period). We undertake to pay the  
Consulate up to the above amount upon receipt of its first written demand, without the Consulate having to substantiate its demand, provided that in its demand the Consulate will note that the amount claimed by it is due owing to the occurrence of one or all of the above conditions, specifying the occurred condition or conditions.

The Bank Guarantee will remain in force up to and including.....(i.e., \_\_\_\_\_days beyond the final bid validity period), and any demand in respect thereof should reach the Bank not later than the above date. This Bank further agrees that the claims if any against this Bank Guarantee shall be enforceable at our Branch office at .....

Place:

SEAL Code No. Signature

Name of Bank

Address

Date

Note: Bidder should ensure that the seal and Code No. of the signatory is put by the Bankers, before submission of BG.

**BID COVER LETTER & DECLARATION**

[Date]

To  
Head of Chancery,  
**Embassy of India,**  
**Reykjavik,**  
Tungata 7, 101 Reykjavik  
(Iceland)

Dear Sir,

Ref: Notice Inviting Tender – Project

Having examined the NIT, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, install and commissioning of Security Alarm System (SAS) as required and outlined in the NIT for the **Embassy of India, Reykjavik**. To meet such requirements are set out in the NIT.

We attach hereto the technical response as required by the NIT, which constitutes our proposal.

We undertake, if our proposal is accepted, to adhere to the implementation plan (Project schedule for supply, installation & commissioning of Security Alarm System), put forward in NIT or such adjusted plan as may subsequently be mutually agreed between us and **Embassy of India, Reykjavik** or its appointed representatives.

If our proposal is accepted, we will submit a performance bank guarantee and other guarantees in the format given in the NIT document issued by any Bank scheduled/ accredited by the Bank acceptable to **Embassy of India, Reykjavik**, the following Bank Guarantees:

- BG for holding GOI money and documents of the applicants.
- Performance Bank Guarantee

We agree for unconditional acceptance of all the terms and conditions set out in the NIT document and also agree to abide by this tender response for a period of SIX MONTHS including extensions of any from the date fixed for bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this tender response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and the Embassy/High Commission/Consulate General of India.

We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to the Embassy/High Commission/Consulate General of India, is true, accurate, and complete. This proposal includes all information necessary to ensure that the

statements therein do not in whole or in part mislead the **Embassy of India, Reykjavik** as to any material fact.

We agree that you are not bound to accept any tender response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the tender response or annul the entire tender process without assigning any reasons before awarding of the Contract.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated:

(Signature)  
(In the capacity of)

(Name)

Duly authorized to sign the Tender Response for and on behalf of: (Name and Address of Company) Seal/ Stamp of Bidding Company Witness Signature:

Witness Name:

Witness Address:

CERTIFICATE AS TO AUTHORISED SIGNATORIES I ....., the Company Secretary of ....., certify that ..... who signed the above Bid is authorized to do so and bind the company by authority of its board/ governing body.

Date:

Signature:

Name

(Company Seal)

**Declaration by the Bidding Company**

Declaration by the Bidding Company (Name.....)

We, \_\_\_\_\_ the Bidding Company taking part in the Tender for supply, installation and commissioning of Security Alarm System (SAS) at the Embassy of India, Reykjavik certify as follows: that,

- a) We \_\_\_\_\_(name) taking part in the present tender Process hereby declare that we are neither involved nor would in any manner involve ourselves in any anti-India activities, unlawful or illegal activities including in human trafficking, hawala, etc. It is also certified that we have not been convicted for, or involved in, bribery, corruption or fraud. If such information is found later, we are aware that we would become ineligible to take part in the tender process.
- b) It is also understood that if any such information comes to light during the contract period, the contract would be liable to be terminated immediately and all costs on such a termination will be borne by the Company.
- c) We have provided the Organizational profile of our Company on \_\_\_\_ (date) to the Embassy of India, Reykjavik.
- d) We fully understand the provisions of Annex I (Financial Bid), E (Mandatory Criteria) and we shall abide by the same. We fully understand the procedures for selection and award of Contract and agree to the same.
- e) We fully understand and accept the penalty and the consequences of not adherence to the same. We are fully committed to the provisions of the same and we have no objections in this regard.
- f) We fully understand that the Consulate has the right to accept or reject any or all proposals or to annul the Bidding process, at any time, without assigning any reasons, prior to any Contract being awarded.
- g) We certify that we have no subsidiary company that is taking part in the present tender process separately.
- h) We understand that the proposal remains valid for six months following the closing date of the NIT. It is also understood that the award of Contract will be valid for a period of up to 07(seven) days from the date of announcement of the result for the work.
- i) We fully understand that L1 will be decided on the basis of the lowest evaluated Bidder relying on the information provided in Annexure-I (Financial Bid), which forms Part of the Financial Bid.
- j) We have fully read, understood, and complied with all the conditions stipulated in the NIT document.

- k) We undertake, if awarded the Contract, to fully involve in the work directly and do not entrust the work to a third party on the basis of commission or any such arrangement. We fully understand that such an arrangement could lead to cancellation of the Contract, encashing of the Bank guarantee for premature termination of Contract and future ban in taking part in the tender process.
- l) We undertake that we will not involve in corrupt practices to get favourable consideration during tender process or Contract period. We understand that any such action will lead to disqualification from the present tender process or cancellation of the existing Contract and ban from future tender processes.
- m) We also understand that this undertaking will become an integral part of the Agreement between us and the **Embassy of India, Reykjavik**, should we be awarded the bid/Contract.
- n) The undersigned is authorized to sign the tender documents on behalf of \_\_\_\_\_  
(name of Bidding Company). A copy of the Resolution of the Board of Directors in this regard is enclosed.

**Signature with Name & Designation**

**(To be signed by CEO or equivalent rank)**

**Bidding Company: \_\_\_\_\_**

**Date: \_\_\_\_\_**

**ORGANIZATION PROFILE**

| Sl. No. | Head                                                                                                                                          | Information |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1       | Full legal name of the Bidding Company                                                                                                        |             |
| 2       | Address                                                                                                                                       |             |
|         | (i) Registered Office                                                                                                                         |             |
|         | (ii) Corporate Office                                                                                                                         |             |
|         | (iii) Head Office                                                                                                                             |             |
|         | (iv) Details of valid Registration No., date and issuing authority                                                                            |             |
| 3       | (i) Contact person with name, designation, Mission address, email address, Telephone number, Including mobile number                          |             |
|         | (ii) Additional contact person with similar details                                                                                           |             |
| 4       | Website link of the Bidding Company giving details of The activities of the company including outsourcing activities                          |             |
| 5       | List of Branch offices with address                                                                                                           |             |
| 6       | Number of years of experience in similar work other activities under which the company has become eligible to take part in the tender process |             |
| 7       | Joint Venture/ Partnership details (with relevant documents)                                                                                  |             |

**List of approved brands**

It is hereby clarified that the Intellectual Property Rights (IPR) of the complete system, including sensors, control centre, keypad panel and siren, shall not originate from countries sharing a land border with India. Bidders shall ensure compliance with the above requirement and shall submit an appropriate undertaking/declaration to this effect along with their bid. Non-compliance with this condition may lead to rejection of the bid.

**Motion Sensor**

| Sl. No. | Description               | Specification / Compliance Requirement                                                                                                        | Compliance and Specification |
|---------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1       | Sensor Type               | Passive Infrared (PIR) / Microwave / Dual Technology Motion Sensor suitable for indoor applications                                           |                              |
| 2       | Detection Range           | Minimum 8–15 meters adjustable detection distance                                                                                             |                              |
| 3       | Detection Coverage        | Minimum 90° to 360° field of view depending on mounting configuration                                                                         |                              |
| 4       | Mounting Arrangement      | Wall-mounted / Ceiling-mounted type with adjustable mounting bracket                                                                          |                              |
| 5       | Power Supply              | Compatible with 12V DC / 24V DC supply or PoE support where applicable                                                                        |                              |
| 6       | Communication Interface   | Relay Output / RS485 / Ethernet / Wireless communication support as applicable                                                                |                              |
| 7       | Protocol Support          | ONVIF / Modbus / BACnet / Standard industry communication protocols where applicable                                                          |                              |
| 8       | Detection Technology      | Human motion detection with intelligent false alarm suppression                                                                               |                              |
| 9       | Response Time             | Motion detection response time less than 1 second                                                                                             |                              |
| 10      | Sensitivity Adjustment    | User-configurable sensitivity and detection threshold settings                                                                                |                              |
| 11      | Environmental Protection  | Minimum IP54 protection for indoor/outdoor usage. Higher IP-rated models to be used for exposed environments                                  |                              |
| 12      | Operating Temperature     | Minimum operating range of -10°C to +55°C. Industrial-grade sensors shall be used for sub-zero locations                                      |                              |
| 13      | Humidity                  | 10% to 95% non-condensing                                                                                                                     |                              |
| 14      | Indicators                | LED indicators for Power, Detection Status, Communication Status, and Fault Indication                                                        |                              |
| 15      | Housing Material          | Rugged flame-retardant ABS / Polycarbonate enclosure                                                                                          |                              |
| 16      | Tamper Protection         | Tamper detection and secure mounting arrangement                                                                                              |                              |
| 17      | Installation Requirements | Suitable for continuous 24x7 operation with low power consumption                                                                             |                              |
| 18      | Certifications            | CE / FCC / RoHS or equivalent international certifications                                                                                    |                              |
| 19      | Warranty                  | Complete Motion Sensor System shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                              |

The Intellectual Property Rights (IPR) for the supplied devices should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.

**Door Sensor**

| Sl. No. | Description               | Specification / Compliance Requirement                                                                                                      | Compliance and Specification |
|---------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1       | Sensor Type               | Magnetic Contact Door Sensor / Reed Switch Type suitable for door monitoring applications                                                   |                              |
| 2       | Operating Mode            | Normally Open (NO) / Normally Closed (NC) configurable operation                                                                            |                              |
| 3       | Detection Method          | Magnetic contact-based open/close status detection                                                                                          |                              |
| 4       | Mounting Type             | Surface-mounted / Flush-mounted suitable for wooden, metal, glass, or PVC doors                                                             |                              |
| 5       | Gap Distance              | Minimum operating gap of 15–30 mm or better                                                                                                 |                              |
| 6       | Power Supply              | 12V DC / 24V DC or dry contact operation as applicable                                                                                      |                              |
| 7       | Communication Interface   | Relay Output / RS485 / TCP-IP / Wireless communication support where applicable                                                             |                              |
| 8       | Protocol Support          | Compatible with standard Alarm Monitoring, Access Control, and BMS protocols                                                                |                              |
| 9       | Response Time             | Detection response time less than 1 second                                                                                                  |                              |
| 10      | Housing Material          | High-quality ABS / Polycarbonate flame-retardant enclosure                                                                                  |                              |
| 11      | Tamper Protection         | Tamper-resistant mounting arrangement and enclosure                                                                                         |                              |
| 12      | Environmental Protection  | Minimum IP54 rating for indoor/outdoor applications                                                                                         |                              |
| 13      | Operating Temperature     | Minimum operating range of -10°C to +55°C. Industrial-grade sensors shall be used for sub-zero locations                                    |                              |
| 14      | Humidity                  | 10% to 95% non-condensing                                                                                                                   |                              |
| 15      | Indicators                | LED indication for Power, Alarm, and Communication Status where applicable                                                                  |                              |
| 16      | Cable Requirement         | Suitable for standard signal cable / CAT6 cable integration as applicable                                                                   |                              |
| 17      | Installation Requirements | Suitable for continuous 24x7 monitoring operation                                                                                           |                              |
| 18      | Certifications            | CE / FCC / RoHS or equivalent international certifications                                                                                  |                              |
| 19      | Warranty                  | Complete Door Sensor System shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                              |

The Intellectual Property Rights (IPR) for the supplied devices should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.

**Leak Sensor**

| Sl. No. | Description               | Specification / Compliance Requirement                                                                                                      | Compliance and Specification |
|---------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1       | Sensor Type               | Water Leak Detection Sensor / Liquid Leak Detection Sensor suitable for indoor technical and utility areas                                  |                              |
| 2       | Detection Method          | Conductive / Resistive type liquid detection with automatic alarm generation                                                                |                              |
| 3       | Detection Medium          | Suitable for detection of water and non-corrosive liquid leakage                                                                            |                              |
| 4       | Detection Cable / Probe   | Spot-type sensor probe or linear leak detection cable as applicable                                                                         |                              |
| 5       | Detection Sensitivity     | Adjustable sensitivity for accurate leak detection and false alarm reduction                                                                |                              |
| 6       | Coverage Area             | Suitable for monitoring under raised floors, UPS rooms, server rooms, electrical rooms, pipelines, and utility areas                        |                              |
| 7       | Power Supply              | 12V DC / 24V DC or PoE powered where applicable                                                                                             |                              |
| 8       | Communication Interface   | Relay Output / RS485 / TCP-IP / SNMP / Wireless communication support as applicable                                                         |                              |
| 9       | Protocol Support          | Compatible with BMS, DCIM, Alarm Monitoring, and standard industry communication protocols                                                  |                              |
| 10      | Alarm Indication          | Visual and audible alarm indication for leak detection                                                                                      |                              |
| 11      | Response Time             | Leak detection response time less than 1 second                                                                                             |                              |
| 12      | Environmental Protection  | Minimum IP54 rated enclosure for indoor/outdoor applications where applicable                                                               |                              |
| 13      | Operating Temperature     | Minimum operating range of -10°C to +55°C. Industrial-grade sensors shall be used for sub-zero locations                                    |                              |
| 14      | Humidity                  | 10% to 95% non-condensing                                                                                                                   |                              |
| 15      | Indicators                | LED indicators for Power, Alarm Status, Fault Status, and Communication Status                                                              |                              |
| 16      | Housing Material          | High-quality flame-retardant ABS / Polycarbonate enclosure                                                                                  |                              |
| 17      | Installation Requirements | Suitable for continuous 24x7 monitoring operation with low maintenance requirement                                                          |                              |
| 18      | Certifications            | CE / FCC / RoHS or equivalent international certifications                                                                                  |                              |
| 19      | Warranty                  | Complete Leak Sensor System shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                              |

The Intellectual Property Rights (IPR) for the supplied devices should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.

**Smoke and Heat Detector**

| Sl. No. | Description               | Specification / Compliance Requirement                                                                                                                  | Compliance and Specification |
|---------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1       | Detector Type             | Intelligent Smoke Detector / Heat Detector / Multi-Sensor Detector suitable for fire detection applications                                             |                              |
| 2       | Detection Technology      | Photoelectric Smoke Detection and Fixed Temperature / Rate-of-Rise Heat Detection                                                                       |                              |
| 3       | Sensitivity               | Adjustable detection sensitivity with automatic drift compensation                                                                                      |                              |
| 4       | Heat Detection Range      | Fixed temperature and rate-of-rise heat sensing as per applicable fire safety standards                                                                 |                              |
| 5       | Response Time             | Fast response with automatic alarm generation upon smoke or heat detection                                                                              |                              |
| 6       | Mounting Type             | Ceiling-mounted / Wall-mounted type suitable for indoor applications                                                                                    |                              |
| 7       | Power Supply              | 12V DC / 24V DC or loop-powered operation as applicable                                                                                                 |                              |
| 8       | Communication Interface   | Relay Output / RS485 / Addressable loop communication / TCP-IP integration where applicable                                                             |                              |
| 9       | Protocol Support          | Compatible with Fire Alarm Control Panels (FACP), BMS, and standard fire alarm communication protocols                                                  |                              |
| 10      | Alarm Indication          | Local visual LED alarm indication and remote alarm signaling capability                                                                                 |                              |
| 11      | Fault Monitoring          | Detector fault, contamination, and communication fault indication                                                                                       |                              |
| 12      | Environmental Protection  | Suitable for indoor commercial and industrial applications                                                                                              |                              |
| 13      | Operating Temperature     | Minimum operating range of -10°C to +55°C. Industrial-grade detectors shall be used for harsh environments                                              |                              |
| 14      | Humidity                  | 10% to 95% non-condensing                                                                                                                               |                              |
| 15      | Housing Material          | High-quality flame-retardant ABS / Polycarbonate enclosure                                                                                              |                              |
| 16      | Installation Requirements | Suitable for continuous 24x7 operation with low maintenance requirements                                                                                |                              |
| 17      | Certifications            | UL / EN54 / LPCB / VdS / CE / RoHS or equivalent international fire safety certifications                                                               |                              |
| 18      | Standards Compliance      | Compliant with relevant IS / NBC / NFPA fire safety standards                                                                                           |                              |
| 19      | Warranty                  | Complete Smoke and Heat Detector System shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                              |

**The Intellectual Property Rights (IPR) for the supplied devices should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.**

### Control Center

| Sl. No. | Description                    | Specification / Compliance Requirement                                                                                                         | Compliance and Specification |
|---------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1       | System Type                    | Centralized Monitoring and Control System for Motion Sensors, Door Sensors, Leak Sensors, Smoke & Heat Detectors, and associated field devices |                              |
| 2       | Architecture                   | Modular and scalable architecture capable of supporting future expansion                                                                       |                              |
| 3       | Monitoring Capability          | Real-time monitoring, event logging, alarm management, and status visualization for all connected sensors                                      |                              |
| 4       | User Interface                 | Web-based centralized dashboard with graphical user interface (GUI)                                                                            |                              |
| 5       | Display Features               | Real-time device status, alerts, alarms, historical logs, trends, and system health monitoring                                                 |                              |
| 6       | Alarm Management               | Audio-visual alarm notification with event prioritization and acknowledgement facility                                                         |                              |
| 7       | Communication Support          | Ethernet / TCP-IP / RS485 / SNMP / Modbus / BACnet support as applicable                                                                       |                              |
| 9       | Event Logging                  | Storage of alarms, events, faults, and audit logs with date and time stamp                                                                     |                              |
| 9       | Data Storage                   | Local and/or centralized database with minimum 90 days event storage capability                                                                |                              |
| 10      | User Management                | Multi-user login with role-based access control and password protection                                                                        |                              |
| 11      | Remote Access                  | Secure remote monitoring and management capability through web browser or client software                                                      |                              |
| 12      | Reporting Features             | Automated report generation for alarms, events, sensor status, uptime, and fault history                                                       |                              |
| 13      | Notification System            | Email / SMS / Push notification support for critical alarms and events                                                                         |                              |
| 14      | Redundancy                     | Support for system redundancy and backup configuration where applicable                                                                        |                              |
| 15      | Power Supply                   | 230V AC input with suitable SMPS and UPS backup support                                                                                        |                              |
| 16      | Network Security               | Secure communication with user authentication and access logging                                                                               |                              |
| 17      | Hardware Platform              | Industrial-grade server/workstation/NVR hardware suitable for 24x7 operation                                                                   |                              |
| 18      | Operating System Compatibility | Compatible with standard licensed operating systems and browser platforms                                                                      |                              |
| 19      | Environmental Conditions       | Suitable for continuous operation in commercial and industrial environments                                                                    |                              |
| 20      | Operating Temperature          | Minimum operating range of 0°C to +50°C for control center equipment                                                                           |                              |
| 21      | Indicators                     | Visual indication for Power, Network Status, Alarm Status, System Fault, and Communication Health                                              |                              |
| 22      | Certifications                 | CE / FCC / RoHS or equivalent international certifications                                                                                     |                              |
| 23      | Standards Compliance           | Compliant with relevant IT, networking, safety, and fire monitoring standards                                                                  |                              |
| 24      | Warranty                       | Complete Control Center System including hardware,                                                                                             |                              |

| Sl. No. | Description | Specification / Compliance Requirement                                                                                                                           | Compliance and Specification |
|---------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|         |             | software, networking components, and accessories shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                              |

The Intellectual Property Rights (IPR) for the supplied devices and software should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.

**Siren**

| <b>Sl. No.</b> | <b>Description</b>        | <b>Specification / Compliance Requirement</b>                                                                                               | <b>Compliance and Specification</b> |
|----------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 1              | System Type               | Electronic Audible Alarm Siren suitable for integrated security and safety monitoring systems                                               |                                     |
| 2              | Alarm Type                | Audible electronic siren for emergency and event notification                                                                               |                                     |
| 3              | Sound Output Level        | Minimum 100 dB at 1 meter distance or better                                                                                                |                                     |
| 4              | Audible Tones             | Multiple selectable alarm tones with continuous and intermittent operation modes                                                            |                                     |
| 5              | Activation Method         | Automatic activation through Control Center, Motion Sensors, Door Sensors, Leak Sensors, Smoke & Heat Detectors, or Fire Alarm Systems      |                                     |
| 6              | Power Supply              | 12V DC / 24V DC operation                                                                                                                   |                                     |
| 7              | Communication Interface   | Relay Input / Dry Contact interface for alarm triggering                                                                                    |                                     |
| 8              | Compatibility             | Compatible with centralized monitoring systems, fire alarm systems, intrusion alarm systems, and sensor-based alert systems                 |                                     |
| 9              | Mounting Type             | Wall-mounted / Ceiling-mounted suitable for indoor and outdoor applications                                                                 |                                     |
| 10             | Environmental Protection  | Minimum IP54 protection rating for indoor/outdoor use                                                                                       |                                     |
| 11             | Operating Temperature     | Minimum operating range of -10°C to +55°C. Industrial-grade sirens shall be used for harsh or sub-zero environments                         |                                     |
| 12             | Humidity                  | 10% to 95% non-condensing                                                                                                                   |                                     |
| 13             | Indicators                | Power and Alarm Status indication                                                                                                           |                                     |
| 14             | Housing Material          | High-quality flame-retardant ABS / Polycarbonate enclosure                                                                                  |                                     |
| 15             | Safety Features           | Surge protection, reverse polarity protection, and overload protection                                                                      |                                     |
| 16             | Installation Requirements | Suitable for continuous 24x7 operation with low maintenance requirement                                                                     |                                     |
| 17             | Certifications            | CE / FCC / RoHS or equivalent international certifications                                                                                  |                                     |
| 18             | Standards Compliance      | Compliant with applicable electronic alarm and safety standards                                                                             |                                     |
| 19             | Warranty                  | Complete Alarm Siren System shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                                     |

The Intellectual Property Rights (IPR) for the supplied devices should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.

**Keypad Panel**

| Sl. No. | Description              | Specification / Compliance Requirement                                                                                                               | Compliance and Specification |
|---------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1       | System Type              | Electronic Keypad Control Panel for security and alarm system operation                                                                              |                              |
| 2       | Keypad Type              | Numeric keypad with function keys for arming, disarming, acknowledgement, and system control                                                         |                              |
| 3       | Display                  | LCD / LED display for system status, alarms, faults, and user operation prompts                                                                      |                              |
| 4       | User Authentication      | PIN-based user authentication with configurable access levels                                                                                        |                              |
| 5       | Communication Interface  | RS485 / TCP-IP / Relay Interface compatible with centralized monitoring systems                                                                      |                              |
| 6       | Protocol Support         | Compatible with intrusion alarm systems, fire alarm systems, and centralized control systems                                                         |                              |
| 7       | Operating Modes          | Arm, Disarm, Reset, Silence Alarm, and System Status Monitoring                                                                                      |                              |
| 8       | Alarm Indication         | Audible buzzer and visual indication for alarms, faults, and operational status                                                                      |                              |
| 9       | Power Supply             | 12V DC / 24V DC operation                                                                                                                            |                              |
| 10      | Mounting Type            | Wall-mounted type suitable for indoor applications                                                                                                   |                              |
| 11      | Keypad Material          | Durable industrial-grade membrane or tactile keypad with long operational life                                                                       |                              |
| 12      | User Capacity            | Support for multiple user credentials with configurable privilege levels                                                                             |                              |
| 13      | Event Logging            | Storage of user operations, alarms, and fault events with date and time stamp where applicable                                                       |                              |
| 14      | Environmental Protection | Suitable for indoor commercial and industrial environments                                                                                           |                              |
| 15      | Operating Temperature    | Minimum operating range of -10°C to +55°C                                                                                                            |                              |
| 16      | Humidity                 | 10% to 95% non-condensing                                                                                                                            |                              |
| 17      | Indicators               | LED/LCD indication for Power, Alarm, Fault, Communication Status, and System Mode                                                                    |                              |
| 18      | Compatibility            | Compatible with Motion Sensors, Door Sensors, Leak Sensors, Smoke & Heat Detectors, Sirens, and centralized control systems                          |                              |
| 19      | Safety Features          | Surge protection, reverse polarity protection, and secure access control features                                                                    |                              |
| 20      | Certifications           | CE / FCC / RoHS or equivalent international certifications                                                                                           |                              |
| 21      | Standards Compliance     | Compliant with applicable electronic security and alarm system standards                                                                             |                              |
| 22      | Warranty                 | Complete Keypad Control Panel System shall be covered under comprehensive onsite warranty for minimum 05 (Five) years from the date of commissioning |                              |

The Intellectual Property Rights (IPR) for the supplied devices should not belong to entities from countries sharing a land border with India. Any non-compliance shall require prior approval from the competent authority.

**Bill of Quantity (BoQ)**

| <b>Sl. No.</b> | <b>Equipment</b>      | <b>Specification</b>    | <b>Page No.</b> | <b>Number</b> |
|----------------|-----------------------|-------------------------|-----------------|---------------|
| 1              | Motion Sensor         | As per Annexure G (i)   | 32              | <b>25</b>     |
| 2              | Door Sensor           | As per Annexure G (ii)  | 33              | <b>08</b>     |
| 3              | Leak Sensor           | As per Annexure G (iii) | 34              | <b>01</b>     |
| 4              | Smoke and Heat Sensor | As per Annexure G (iv)  | 35              | <b>06</b>     |
| 5              | Control Center        | As per Annexure G (v)   | 36-37           | <b>01</b>     |
| 6              | Siren                 | As per Annexure G (vi)  | 38              | <b>01</b>     |
| 7              | Keypad Panel          | As per Annexure G (vii) | 39              | <b>03</b>     |

**Financial Bid Format**

| Sl. No. | Description                                                                              |                 |                     |                                   | Total (In local currency ) |
|---------|------------------------------------------------------------------------------------------|-----------------|---------------------|-----------------------------------|----------------------------|
|         | Item Details                                                                             | Number of Items | Model No. and Brand | Cost per Item (In local currency) |                            |
| 1       | Motion Sensor                                                                            | 25              |                     |                                   |                            |
| 2       | Door Sensor                                                                              | 08              |                     |                                   |                            |
| 3       | Leak Sensor                                                                              | 01              |                     |                                   |                            |
| 4       | Smoke and Heat Sensor                                                                    | 06              |                     |                                   |                            |
| 5       | Control Center                                                                           | 01              |                     |                                   |                            |
| 6       | Siren                                                                                    | 01              |                     |                                   |                            |
| 7       | Keypad Panel                                                                             | 03              |                     |                                   |                            |
| 8       | Rest/ Misc (passive items, labour, installation, warranty application, civil works, etc) | NA              |                     |                                   |                            |
|         | <b>Total</b>                                                                             |                 |                     |                                   |                            |

Signature of the Bidder with seal

Seal of Establishment

Full Name of Bidder with address & Date

Note: - The bidders are required to quote their rates both in words and figures and put their signature; they should also sign on any overwriting or any correction made in the tendered rate. The rates filled in figure only and not in words shall be liable for rejection for which no paper cost shall be returned to the bidder(s).

Performance Bank GuaranteeFORMAT FOR PERFORMANCE GUARANTEE BOND/ PERFORMANCE SECURITY

Brief description of contract:- Supply, installation and commissioning of Security Alarm System (SAS) at the **Embassy of India, Tungata 7, 101 Reykjavik, Iceland.**

To,  
**Embassy of India**  
**Tungata 7, 101 Reykjavik**

In accordance with your **Tender No. 4/2026** dated **1<sup>st</sup> June 2026** for supply, installation and commissioning of Security Alarm System (SAS) at the **Embassy of India, Reykjavik** (Name of Contractor with address) submits a Bank Guarantee Bond amounting to 5% of the contract value and valid till warranty period (60 months) from the date of issue of Performance Guarantee Bond may be submitted within 15 days from the date of Acceptance as a successful bidder.

2. Now this bank hereby guarantees that in the event of the said tenderer (seller) failing to abide by any of the conditions referred in tender document / purchase order / performance of the equipment/ machinery, etc. this Bank shall pay to **Embassy of India, Reykjavik** on demand and without protest or demur 5% of the contract value i.e. Local currency only (in words).

3. This Bank further agrees that the decision of **Embassy of India, Reykjavik** (Buyer) as to whether the said Tenderer (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding. We, (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the Tenderer (Seller) and **Embassy of India, Reykjavik** (Buyer).

4. Notwithstanding anything contained herein:

- a. Our liability under this Bank Guarantee shall not exceed 5% of the contract value i.e. Local currency only (in words).
- b. This Bank Guarantee shall be valid up to \_\_\_\_\_(date) i.e. upto warranty period; and
- c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only Embassy/ High Commission/ Consulate General of India serve upon us a written claim or demand on or before \_(date) i.e. upto warranty period.

Yours truly,  
 Signature and seal of the guarantor:  
 Name of Bank:  
 Address:  
 Date:

**Instruction to Bank:** Bank should note that on expiry of Bond Period, the Original Bond will not be returned to the Bank. Bank is requested to take appropriate necessary action on or after expiry of bond period.

**Non-Disclosure Agreement**

This agreement is entered in to this \_\_\_\_ (Date) day of \_\_\_\_ (Month), \_\_\_\_ (Year) between **Embassy of India, Reykjavik** (hereinafter called as “**Discloser**”) and \_\_\_\_ (Name of the Company with Address) (hereinafter called as “**Recipient**”), collectively “**Party**” or “**Parties**”.

WHEREAS the Discloser possesses certain information relating to the security set-up, security architecture, lay-out, security processes and procedures, designs, drawings, software and hardware configuration, computer programs, algorithms, services, customer etc that is confidential and proprietary in nature (hereinafter called as “**Confidential Information**”); and

WHEREAS the recipient is bound to get to know about the Confidential Information in pursuant to the terms of the Agreement for the purpose of supply, installation, testing and commissioning of a Security Alarm System (SAS) (hereinafter called as “**Purpose**”) in the **Embassy of India, Tungata 7, 101 Reykjavik, Iceland** (hereinafter called as “**Premises**”).

NOW THEREFORE, in consideration for the mutual undertakings of the Discloser and the Recipient under this Agreement, the Parties agree as follows:

1. **Disclosure:** Recipient agrees not to disclose and Discloser agrees to let the Recipient have the access to the Confidential Information as identified and reduced in writing or provided verbally or in any other way not reduced in writing at the time of such disclosure of the information.
2. **Confidentiality:**
  - 2.1 **No Use:** Recipient agrees not to use the Confidential Information in any way or under any circumstances share the same, in writing or through any other means, with any Third Party.
  - 2.2 **No Unauthorized Disclosure:** Recipient agrees to use its best efforts to prevent and protect the Confidential Information, or any parts thereof, from disclosure to any person(s), or entity (ies), even if authorized or directed under any law, without the express permission of the Discloser. Discloser, notwithstanding anything, shall have the right to deny such disclosure of the Confidential Information being detrimental to the security interests of the Discloser and/ or its premises and employees.
  - 2.3 **Protection and Secrecy:** Recipient agrees to take all steps necessary to protect the secrecy of the Confidential Information, and to prevent the Confidential Information from falling into public domain or into the possession of unauthorized person(s) and/ or entity (ies).
  - 2.4 Recipient agrees that the layout plan of the structural design of the Premises, whether in physical or electronic form, shall always be in the custody of the Discloser. However, the Recipient shall have the access to the layout plan for the purpose of carrying out the contract for installation of Security Alarm System (SAS).

3. **Notices:** All notices hereunder shall be given by letter, addressed as follows:

**Embassy of India, Reykjavik**  
**Tungata 7, 101 Reykjavik**

[Company Name]  
[Address]

Attention [Anisha Tomar]  
Title [HoC]  
Email [\[hoc.reykjavik@mea.gov.in\]](mailto:hoc.reykjavik@mea.gov.in)  
Telephone:[+354 534 9958]  
Fax: ----

Attention [Insert Name] Title  
Title [Insert Designation]  
Email [Insert Email]  
Telephone:[Insert Number]  
Fax: [Insert Number]

4. **Terms and Termination:** The term of this Agreement shall commence on the Effective Date i.e. the date of signing the Agreement for the Purpose and continue for such a period until and unless the Discloser terminates the Agreement or the Premises is relocated or vacated or abandoned, whichever is earlier.
5. **Breach:** The Recipient acknowledges that disclosure or use of Confidential Information in violation of this Agreement could cause irreparable harm to Discloser including loss of lives and limbs of the persons and damage to the property, for which monetary damages may be difficult to ascertain or turn to be meaningless. The Recipient therefore agrees that Discloser will have the right, in addition to its other rights and remedies, to seek injunctive relief for violations of this Agreement.
6. In case the Discloser suspects any violation of this Agreement, upon reasonable notice, it shall be binding for the Recipient to allow the Discloser to carry out an Audit by itself or by an authorized representative. In such a situation, the Recipient shall cooperate with the Discloser. The onus to rebut the suspicion shall lie on the Recipient.
7. **Dispute Resolution:** If a dispute arises out of or in connection with the contract arising from this NIT, or in respect of any defined legal relationship associated there with or derived there from, the parties agree to resolve the same amicably between the parties. If the dispute is not resolved within three months, the parties agree to submit that dispute to mediation under the Mediation Act, 2023 of Government of India. The place of Mediation shall be New Delhi, and the language used shall be English. The expenses on mediation will be shared by the Parties as per the provisions Mediation Act, 2023. If the dispute is not resolved by the parties through mediation, any party may request other party to mutually appoint a sole arbitrator, under the Arbitration and Conciliation Act 1996, as amended up to date, to settle the dispute through Arbitration. The venue of Arbitration shall be New Delhi and language of Arbitral Tribunal shall be English. Parties shall bear own cost of Arbitration unless ordered otherwise by the Tribunal.
8. This Agreement shall be governed by and constructed in accordance with the laws in force in India.
9. **Miscellaneous:**
- 9.1 In the event of an amalgamation or merger with or take-over by a third party of their business, neither Party may assign or transfer its rights or obligations in the Agreement without the prior written consent of the other.

9.2 The Parties do not intend that any agency or partnership or relationship be created by them by this Agreement.

9.3 All additions or modifications to this Agreement must be made in writing and signed by an authorized representative of each Party.

**ACCEPTED AND AGREED**

**[Embassy of India, Reykjavik]**  
Tungata 7,  
101 Reykjavik

[Name of the Company]  
[Address]

Attention [Anisha Tomar]  
Title [HoC]  
Email [\[hoc.reykjavik@mea.gov.in\]](mailto:hoc.reykjavik@mea.gov.in)  
Telephone: [+354 534 9958]  
Fax: [\_\_\_\_\_]

Attention [Insert Name] Title  
Title [Insert Designation]  
Email [Insert Email]  
Telephone: [Insert Number]  
Fax: [Insert Number]